



**INSTITUTE OF
PEOPLE DEVELOPMENT**

Being good at what you do does not automatically make you a good manager! This Executive Development course is a programme of choice for JSE listed companies and SME's, designed to enhance the management skills and provide management tools for line managers, supervisors, foremen and heads of department, small business managers and team leaders with at least one person reporting to them. Succession planning for managers should critically include the provision of these skills! SAQA ID 57712



For more information, or to find out about our training schedule, contact us:



(011) 315 2913



enquiries@peopledev.co.za



www.peopledevelopment.co.za

FET CERTIFICATE: GENERIC MANAGEMENT QUALIFICATION

NQF Level 4: Minimum Credits Required 150

The purpose of the qualification is to empower candidates to become competent in all the generic components of management. RPL is a component of this qualification.

Duration

This course consists of self-directed online learning (video lectures followed by completion of various tasks and activities), coupled with facilitator/tutor support over Telegram group chat, Telegram individual chat and six scheduled Zoom group support sessions over a three week period. The regular scheduled support sessions are available on our website for reference.

Module 1: Planning and Goal Setting

Module 2: Organise Resources

Module 3: Lead a Team

Module 4: Monitor Performance



Programme Structure

Planning Phase

Selection,
Enrolment,
Learning Contract



Terms of
Participation
agreed to

Delivery Phase

ONLINE COURSE

1. Planning and Goal Setting
2. Organise Resources
3. Lead a Team
4. Monitor Performance



Online Learner Support
Sessions



Learner Guidance and Support

Evaluation Phase

Integrated
Assessment
(including
fundamentals)



Moderation



Certification



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This NQF Level 4 – FET Certificate in OD-ETD Practices requires candidates to achieve a minimum of 120 credits. The study block collectively offers 110 fundamental, core and elective credits. The additional 26 fundamental credits are achieved through Recognition of Prior Learning (RPL).

The table below outlines the unit standards and exit level outcomes covered during this qualification. This qualification can be achieved through Recognition of Prior Learning (RPL).

Module	Exit Level Outcomes	Unit Standards
Planning and Goal Setting (credits: 33)	Develop plans to achieve defined objectives	242822 242810 9015 119469 7468
Organise resources (credits: 27)	Organise resources in accordance with developed plan	242815 242816 242811 119459 119462 242840
Lead a team (credits: 58)	Lead a team to work co-operatively to achieve objectives	242824 242819 242817 119467 13915 242812 242813 242818 119472
Monitor Performance (credits: 46)	Monitor performance to ensure compliance to a developed plan	242821 242829 119465 9016 12153 119457 11473 13952

Note: Unit standards remain applicable for the registration period of the qualification.

Qualification:	57712	RPL possible?	Yes
Credits:	120 per year	Facilitation language:	English
Course Delivery:	Self-directed online learning	Duration:	Up to 2 years



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