



**INSTITUTE OF
PEOPLE DEVELOPMENT**

This programme is aimed at those candidates that do not yet have competence in ETD practice. The programme enables general group and individual facilitation skills. The programme may also be taken as part of a full generalist qualification at NQF SAQA I.D 50332.



For more information, or to find out about the IPD training schedule, contact us:



(011) 315 2913



enquiries@peopledev.co.za



www.peopledevelopment.co.za

Train the Trainer - Skills Programme

- NQF Level 4: 57 Credits -

Train-the-Trainer

The role of the Train-the-Trainer Module

The Train-the-Trainer programme equips existing or prospective facilitators with the competencies to prepare for and facilitate learning in specific contexts.

Course Content

Participants in the programme review current education and training practices in their organisations, as well as the requirements of these practices and how to improve them.

Duration

This course consists of self-directed online learning (video lectures followed by completion of various tasks and activities), coupled with facilitator/tutor support over Telegram group chat, Telegram individual chat and six scheduled Zoom group support sessions over a three week period. The regular scheduled support sessions are available on our website for reference.

Learning programme overview

- Understanding OBET
- Conducting a needs analysis
- Facilitate outcomes-based learning
- Planning and preparing for facilitation
- Preparing learning aids and materials
- Facilitate learning

Unit standards awarded upon successful completion of this learning programme

263976	Demonstrate understanding of the OBET approach within the context of a NQF NQF 5 – 05 Credits
123396	Define target audience profiles and skills gaps NQF 4 – 06 Credits
119661	Demonstrate knowledge of the foundations of human rights and democracy NQF 4 – 07 Credits
117870	Conduct targeted training and development using given methodologies NQF 4 – 10 Credits
117877	Perform one-to-one training on the job NQF 3 – 04 Credits
114878	Identify and measure factors that influence productivity NQF 4 – 10 Credits
119462	Engage in sustained oral/signed communication and evaluate spoken/signed texts NQF 4 – 05 Credits
119459	Write/present/sign for a wide range of contexts NQF 4 – 05 Credits
119467	Use language and communication in occupational learning programmes NQF 3 – 05 Credits





**INSTITUTE OF
PEOPLE DEVELOPMENT**

Below is an illustration outlining the Train-the-Trainer programme structure.

Train-the-Trainer Programme Structure

Planning Phase

Selection
Enrolment
Learning Contract



Terms of
Participation
agreed to

Delivery Phase

ONLINE TRAINING
Train the Trainer



Online Learner Support
Session



Learner Guidance and Support

Evaluation Phase

Integrated
Assessment
(including
fundamentals)



External Moderation
Certification and
Graduation



Certification

Note: Unit standards remain applicable for the registration period of the qualification.

Credits: 120 per year

Facilitation language: English

Course Delivery: Self-directed online learning

Duration: Up to 1 year



(011) 315 2913



www.peopledevelopment.co.za



enquiries@peopledev.co.za