



**INSTITUTE OF  
PEOPLE DEVELOPMENT**

Articulates into the Further Education and Training Certificate:  
Generic Management, SAQA ID 57712



For more information, or to find out about our training schedule, contact us:



(011) 315 2913



enquiries@peopledev.co.za



www.peopledevelopment.co.za

## Lead a Team - Skills Programme

NQF Level 4: 58 Credits

This course will equip managers with the tools to become great leaders who inspire great results. It will empower the manager to:

- Apply leadership concepts that work
- Motivate and build a team for awesome results
- Critically and creatively solve problems
- Make decisions and implement solutions
- Lead a team to include the company vision, mission and strategy
- Understand leadership vs management
- Understand and demonstrate knowledge of HIV/AIDS in the workplace
- Induct a member into a team

### Duration

This course consists of self-directed online learning (video lectures followed by completion of various tasks and activities), coupled with facilitator/tutor support over Telegram group chat, Telegram individual chat and six scheduled Zoom group support sessions over a three week period. The regular scheduled support sessions are available on our website for reference.

Unit standards awarded upon successful completion of this learning programme

242824	Apply leadership concepts in a work context NQF4 - 12 Credits
242819	Motivate and Build a Team NQF4 - 10 Credits
242817	Solve problems, make decisions and implement solutions NQF4 - 8 Credits
119467	Use language and communication in occupational learning programmes NQF3 - 5 Credits
119472	Accommodate audience and context needs in oral/ signed communication NQF3 - 5 Credits
242812	Induct a member into a team NQF3 - 4 Credits
13915	Demonstrate understanding of HIV/AIDS and its impact on the Workplace NQF3 - 4 Credits
242813	Explain the contribution made by own area of responsibility to the overall organisational strategy NQF4 - 5 Credits
242818	Describe the relationship of junior management to other management roles NQF4 - 5 Credits

The course builds on the FETC: Generic Management and develops the key concepts, principles and practices of management that will enable candidates to lead, manage, organise and control first line managers and team leaders. The candidates will typically be managers who have other junior managers or team leaders reporting to them. In smaller organisations or entities, the managers could primarily be responsible for managing the supervisors and staff within their section, division or business unit.

The unit standards link to Further Education and Training Certificate: Generic Management SAQA ID 57712

This is also available as recognition of prior learning (RPL)





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## Lead a Team

### Planning Phase

Selection,  
Enrolment,  
Learning Contract



Terms of Participation  
agreed to

### Delivery Phase

ONLINE COURSE

Lead a Team



Online Learner Support  
Sessions



Learner Guidance and Support

### Evaluation Phase

Integrated  
Assessment  
(including  
fundamentals)



Moderation



Certification



**Note: Unit standards remain applicable for the registration period of the qualification.**

**Credits:**

120 per year

**Facilitation language:**

English

**Course Delivery:**

Self-directed online learning

**Duration:**

Up to 1 year



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