



INSTITUTE OF
PEOPLE DEVELOPMENT

Articulates into the Further Education and Training Certificate:
Occupationally-Directed Education Training and
Development Practices, SAQA ID 50332



For more information or to find out about our training schedule, contact us:



(011) 315 2913



enquiries@peopledev.co.za



www.peopledevelopment.co.za

Train - the - Trainer Practices Skills Programme

NQF Level 4: 57 Credits

The Train-the-Trainer programme equips existing or prospective facilitators with the competencies to prepare for and facilitate learning in specific contexts. Participants in the programme review current education and training practices in their organisations, as well as the requirements of these practices and how to improve them.

Duration

Consists of a three-day facilitated training course followed by workplace assignments to ensure participants are able to apply the skills and knowledge they have acquired practically, as well as a one day learner support and portfolio building workshop.

Recognition of Prior Learning is considered as a component of this learning programme.

Unit standards awarded upon successful completion of this learning programme

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|--------|--|
| 263976 | Demonstrate understanding of the OBET approach within the context of a NQF NQF 5 - 05 Credits |
| 123396 | Define target audience profiles and skills gaps NQF 4 - 06 Credits |
| 119661 | Demonstrate knowledge of the foundations of human rights and democracy NQF 4 - 07 Credits |
| 117870 | Conduct targeted training and development using given methodologies NQF 4 - 10 Credits |
| 117877 | Perform one-to-one training on the job NQF 3 - 04 Credits |
| 114878 | Identify and measure factors that influence productivity NQF 4 - 10 Credits |
| 119462 | Engage in sustained oral/signed communication and evaluate spoken/signed texts NQF 4 - 05 Credits |
| 119459 | Write/present/sign for a wide range of contexts NQF 4; 05 Credits |
| 119467 | Use language and communication in occupational learning programmes NQF 3; 05 Credits |





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Train-the-Trainer Programme Structure

Planning Phase

Selection,
Enrolment,
Learning Contract



Terms of
Participation
agreed to

Delivery Phase

THREE-DAY TRAINING
Train the Trainer



Learner Support
Workshop



Learner Guidance and Support

Evaluation Phase

Integrated
Assessment
(including
fundamentals)



External Moderation
Certification and
Graduation



Certification



Note: Unit standards remain applicable for the registration period of the qualification.

Contact days including learner
support workshop:

4

Facilitation language: English

Hours per day:

8

Duration:

4 Months



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